

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Assessor	(2) MEETING DATE 4/8/2014	(3) CONTACT/PHONE Charron Sparks 781-5646	
(4) SUBJECT Request to amend the Fixed Asset List for Fund Center 109 - Assessor to include two Virtual Desktop Infrastructure servers at a cost of \$35,200. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board amend the fixed asset list for Fund Center 109-Assessor to include two Virtual Desktop Infrastructure servers. The funds will be moved from salary savings into the fixed asset account.			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT { X } Consent { } Presentation { } Hearing (Time Est. ____) { } Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS { } Resolutions { } Contracts { } Ordinances { X } N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1314112 { } 4/5 Vote Required { x } N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY { X } N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa M. Howe			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Assessor / Charron Sparks
781-5646

DATE: 4/8/2014

SUBJECT: Request to amend the Fixed Asset List for Fund Center 109 - Assessor to include two Virtual Desktop Infrastructure servers at a cost of \$35,200.

RECOMMENDATION

It is recommended that the Board amend the fixed asset list for Fund Center 109-Assessor to include two Virtual Desktop Infrastructure servers. The funds will be moved from salary savings into the fixed asset account.

DISCUSSION

The Assessor is currently operating on Microsoft Office 2003, while our stakeholders (other County offices, other California counties, State offices, and the public we serve) have moved first to Microsoft Office 2007, then to Microsoft Office 2010, and now to Microsoft Office 2013. During the course of the last year, the Assessor has faced many challenges as a result of working with a version of Microsoft Office that is not compatible with the newer versions. This includes the inability to open and/or edit Word documents, submit documents to joint projects with other California Assessor's offices, utilize spreadsheets and databases shared with other Assessor's offices and/or agencies, etc. Microsoft Office 2003 has limited support from Microsoft and County IT has stated their desire for the Assessor to upgrade to new Microsoft Office products. Finally, the Assessor's property valuation software, AES Rapid 2000, will be moved to the Office 2013 platform with beta testing of the upgraded version beginning in July 2014. This is expected to be a 6 to 12 month process.

The current version of Assessment Evaluation Services (AES) software used by staff to value all residential property for the property assessment roll is very antiquated and no longer functioning efficiently within current computer environments. Issues include continual inadvertent locking of data files during the workday that sometimes lock all users out for a period in time, incompatibility with the latest version of SAP, and the inability to run on a 64 bit operating system.

Two Virtual Desktop Infrastructure servers will be required to run AES during the upgrade/conversion process in order to continue processing the workload needed for the 2015/16 assessment roll. Subsequent to the upgrade, these servers will be used to host AES and other software programs for the Assessor's North County Service Center users. Without these servers, the majority of production in the office toward roll close will cease during the 6 to 12 month conversion process. The \$35,200 will be funded from savings in account 5001210 Salary.

In December of 2013, AES/Tyler Technologies verbally committed to proceeding with the AES Rapid 2000 upgrade and the Assessor placed that item in the FY 2014-15 budget request. The upgrading of Microsoft Office throughout the Assessor's office was a previous budget item but due to the inability to gain an upgrade commitment from AES/Tyler, the upgrade was never completed and funds were returned to the County general fund.

OTHER AGENCY INVOLVEMENT/IMPACT

The request has been coordinated with the Auditor-Controller's Office.

FINANCIAL CONSIDERATIONS

The requested action will amend the fixed asset list and move \$35,200 of budget expense from the departments salary account to the capital outlay budget so that the expenditure may be capitalized and assigned the proper asset. This request will not increase budgeted expense appropriations and will have no impact on the Department's budgeted level of General Fund support. Salary savings from vacant positions will be used to offset this expenditure.

RESULTS

Amending the fixed asset list software programming technology and equipment will allow current production levels to continue within the Assessor's Office. Without this action, production cannot continue and staff will not complete their workload items.

ATTACHMENTS

None